

**Terms of Reference: House-Group Leader**

(ToR-HGL190701web)

POSITION: House-Group Leader

RESPONSIBLE TO: Senior Leadership  
Namely: 1. Senior Minister, 2. Elder(s)

DESCRIPTION: House-Group Leaders are responsible for creating an open and supportive environment for weekly meetings where group members can build relationships, grow together spiritually, pray and learn. A House-Group Leader is expected to provide an experience that gives each member the best opportunity to mature as a disciple of Jesus Christ, to develop their God-given gifts, and to foster the latest Core Values.

A House-Group Leader is expected to:

- hold weekly meetings at the House-Group Leader's home, or at Emmanuel Christian Centre (the Church) by arrangement with the Centre Manager;
- encourage members to participate in aspects of Church life such as Sunday meetings, conferences and corporate prayer meetings;
- disseminate the vision, direction and Church updates from the Senior Leadership;
- regularly contact members of the House-Group to foster a sense of community;
- exercise a level of discipline to maintain harmony and uphold a sense of unity;
- encourage and facilitate practical help for members in times of need;
- refer pastoral counselling or concerns to the Senior Leadership, or to a Lay Leader in the Senior Leadership's absence;
- teach new believers/members in basic Christian concepts such as those in the *First Steps* booklet and to ensure each member has read *Three Infallible Witnesses* (available from the Church office);
- be familiar with and adhere to the latest Safeguarding and Data Protection policies of Emmanuel Christian Centre;
- maintain personal accountability to the Senior Leadership, and to maintain a relationship with God.

Sign & Date

Sign & Date

\_\_\_\_\_  
Name (House-Group Leader)

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Name (House-Group Leader)

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Senior Minister